Oregon Health Authority

Tobacco Prevention Education Program Portal Navigation Guide

The TPEP Portal was created to provide easily accessible resources for tobacco prevention grantees and local partners, including webinars, templates, campaign toolkits and more. Currently, over 275 resources are located within the TPEP Portal! We revamped the portal to help you easily locate what you are looking for.

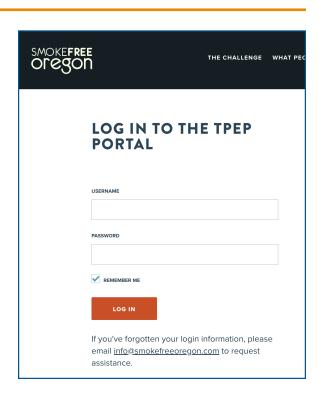
We made this Tobacco Prevention Education Program Portal Navigation Guide to help users navigate the newly designed TPEP Portal and welcome page.

Read the instructions in this guide to learn how to find toolkits, orientation materials and many other resources within the TPEP Portal. Or click the hyperlinked table of contents, below, to jump to a specific section.

- Logging in to the TPEP Portal
- Welcome page
- Exploring TPEP resources

Logging in to the TPEP Portal

- 1. Click on the following hyperlink: <u>TPEP Portal</u>. Full URL: https://smokefreeoregon.com/login/.
- **2.** Enter your username and password. If you've forgotten your login information, or need a new login, please email info@smokefreeoregon.com to request assistance.
- **3.** Click the login button to be directed to the welcome page.

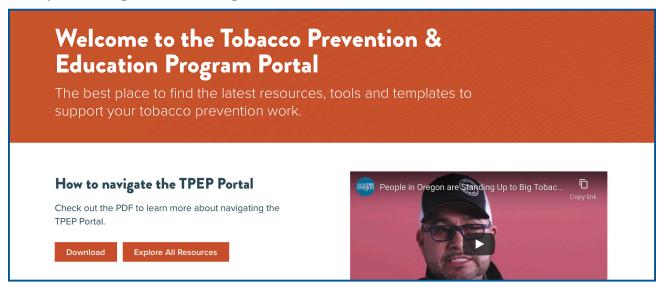


The welcome page

Once you log in to the TPEP Portal, you will see the new welcome page. From here, you can view the following:

1. How to navigate the TPEP Portal

This is where you can download this guide and watch the accompanying video that will walk you through how to navigate the TPEP Portal.



2. Most popular resources



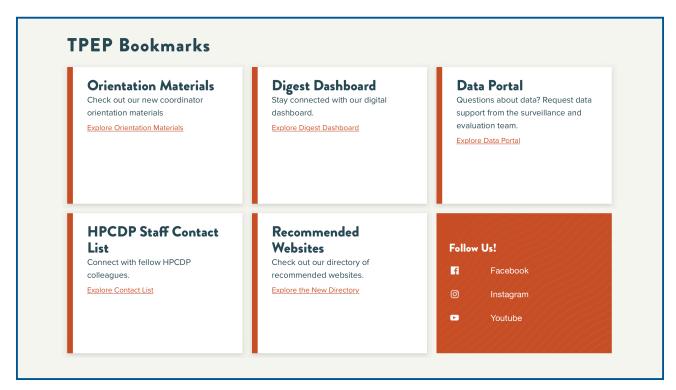
3. Resource of the month

Check this section monthly to find the featured resource.



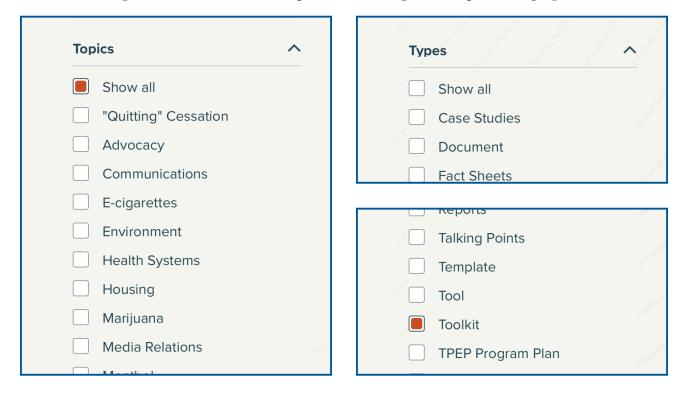
4. TPEP bookmarks

- Orientation materials: Explore TPEP orientation materials.
- **HPCDP staff contact list:** Download a PDF of the HPCDP Staff Contact List.
- **Digest dashboard:** News you can use. Explore and easily submit items to the HPDCP Digest Dashboard.
- **Recommended websites:** Visit our directory of recommended websites. This list was curated with you in mind.
- **Data portal:** Visit the data portal to easily request data support from the surveillance and evaluation team.

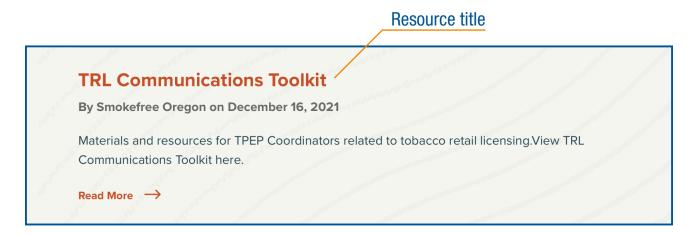


Exploring TPEP resources

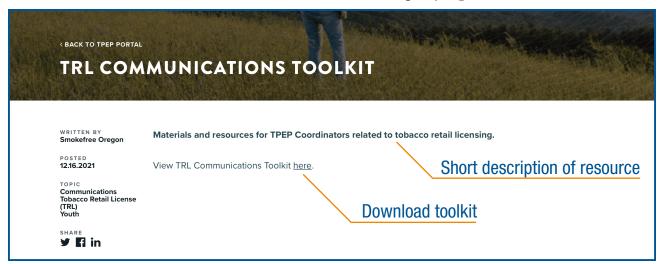
1. Select a **topic** and **type** to see a list of resources that fit within your selection. You can select multiple items in each category to help narrow your search. In this example below, we are looking for toolkits. For a complete list of tags and topics, see <u>page 5</u>.



2. Select the resource that you are looking for from the list.



3. View and download the resource or watch the accompanying video.



List of tags

- Template
- Guides
- Webinar Recording
- Slide Deck

- Case Studies
- Fact Sheets
- Infographics
- Worksheets

- FAQs
- Toolkits
- Gallery
- TPEP Program Plans

List of topics

- Advocacy
- Quitting "Cessation"
- Communications
- Media Relations
- Housing
- Law and Policy
- Marijuana
- Spanish
- Retail

- Secondhand Smoke
- Orientation (These include resources that will help staff and partners' orientation and onboarding)
- Tribal (These include all resources that are related to Tribal tobacco prevention or cessation efforts)
- Vaping and Flavored Tobacco
- Youth

- Menthol
- E-cigarettes
- Healthy Retail
- Tobacco Retail License (TRL)
- Partnerships
- Health Systems
- Community Engagement
- Health Equity

Still having trouble navigating the TPEP PORTAL?

We are here to help you find the resources that you need! Please reach out to Rebecca Garza at rebecca.garza@dhsoha.state.or.us.